

GREAT KINGSHILL VILLAGE HALL

MINUTES OF THE ANNUAL GENERAL MEETING HELD MONDAY 23RD NOVEMBER 2020 AT 7.30PM ONLINE (VIA ZOOM)

PRESENT: Peter Jackling (in the Chair), Jill Jackling (minute taker), Anna Young, Carol Sammut, David Davies, Debra Main, Harry Dobson, John Holwill, Keir Ayling, Shirley Challis, and Terry Williams, with an audience of a further 6 village residents

1. APOLOGIES: No apologies had been received

2. The Chairman warmly welcomed everyone to tonight's Annual General Meeting and explained because of Covid-19 the meeting was having to be held on-line rather than in person. He stated that for the ease of being on-line all voting would take place after the Officer reports.

3. MINUTES of the ANNUAL GENERAL MEETING held 2nd June 2019: The minutes were received, and the Chairman stated there were no matters arising and no questions.

4. CHAIRMAN'S REPORT (copy in the Minute Book): Peter explained that his report covers the period since the previous AGM, whereas the financial year is the 12 months ending 31 March 2020. Peter presented the 2019/2020 committee/ trustees as Chairman – Peter Jackling, Vice-Chairman – David Davies, Treasurer – Anna Young, Minutes Secretary – Jill Jackling, Bookings Secretary – Carol Sammut, other Trustees – David Jarman, Harry Dobson, John Holwill, Shirley Challis, and Terry Williams. Also on Committee during this time was Keir Ayling (having been co-opted in March 2020). Debra Main had been co-opted to Committee during November 2020. He thanked all Trustees and Committee Members for all their help and many contributions through the year. Alec Douglas, Alex Reynolds, and Sarajane Reynolds had recently volunteered to join committee but had not yet attended a Committee Meeting.

Peter advised that David Jarman had sadly passed away in October 2019 after many years' service to the Village Hall, Residents' Association, and other Village groups. Harry Dobson was retiring at this AGM after many years' service to the Village Hall and running the Friday Coffee Mornings. In addition, Terry Williams was retiring at this AGM after many years' loyal service to the Village Hall. All will be sorely missed from the Committee. PJ advised that all the remaining Officers and Trustees were willing to stand for another year. However, he explained that we would soon be losing Carol Sammut as Bookings Secretary as she will be moving away from the village.

Peter clarified the role of the Village Hall as a non-profit making community facility, with the Trustees as volunteers running the premises only.

The refurbishment of the gent's toilets is now complete. During the lockdown in spring/summer 2020 the refurbishment of the kitchen and both hall floors (including the badminton lines) were completed, all on budget, thanks to generous grants from Hughenden Parish Council (HPC), Wycombe District Council (WDC), and Bucks County Council (BCC), and partly using some of the hall's reserves. In addition, the fence posts around the hall were completely refurbished, and a new faster and less expensive wi-fi had been installed. Thanks to all those involved in these projects.

During the lockdown period when the hall was not in use the local residents have been allowed to use the hall car park at their own risk. This will need to be reviewed.

A non-public Remembrance Service had taken place with wreath laying (from Village Hall, Residents' Association, Hughenden Parish Council, and Bucks Country Council) and recital of For the Fallen.

He expressed thanks to our Caretaker, Simon Bradley, who is paid for his services but does over and above to look after the hall. Simon was also thanked for transforming the front garden at the hall.

Peter expressed thanks to GKRA for letting the VH use their emailing list for communications.

He thanked the Friday Morning Coffee Group, and Mike at the Spar Shop for his continued support with supplies, and thanked HPC, WDC, and BCC for their ongoing support over various projects.

Looking forwards it is hoped that the hall business can soon return to normal as the hall has been closed for two-thirds of his year. However, whilst some users had moved their activities on-line some of them had expressed a desire to continue on-line, at least in part, which will have an impact on future hall income.

He explained that Carol would be leaving as Bookings Secretary and thanked her for doing a fantastic job. The role will need replacing, and a couple of people had expressed an interest, but an advert would be placed in the next GKRA newsletter and on the village notice board and Spar shop.

The Chairman hoped that the next AGM would be in June next year (as usual) and would offer an opportunity to meet up in person.

The Chairman gave a brief summary of the hall finances for the year ending March 2020: operating income from bookings had increased from the previous year by c.£3,000, whilst operating expenditure had fallen by c.£2,000. Year end reserves amount to £38,567, but that was after receipt of grants and before incurring the expenditure, so the true figure is closer to nearly £20,000.

He asked if there were any questions following his Chairman's Report. David Davies wished for thanks to be given to John Holwill for running the Friday Coffee Mornings, the proceeds of which had kindly been donated to hall funds.

5. TREASURER'S REPORT (copy in the Minute Book): Details of income and expenditure for the past year had been made available via our website page. Income had increased on previous year following some new regular bookings from dance groups and U3A. £10,600 in grants had been kindly received from Hughenden Parish Council (HPC), Wycombe District Council (WDC), and Bucks County Council (BCC) towards the refurbishment of the kitchen. Fundraising efforts from the Coffee Mornings had contributed c£1,000; thanks were passed to the organisers for this. Expenditure was down on last year due to lower maintenance and repair costs, and timing of some utility bills. Overall there was a £20k surplus over expenditure because kitchen grants were received in 2019-2020 year, but the project did not commence until May 2020.

Anna explained the ongoing impact that Covid-19 has had on the hall finances, and thanked Peter for applying for a £10,000 government grant for closed businesses. This has left us with £22,000 cash reserve which will hopefully see us through operating costs until the situation returns to 'normal'.

The accounts had been independently examined by Sharon Ridden. Anna gave her thanks.

PJ asked if there were any questions on the accounts. None arose.

6. VOTING on proposals:

Approval of the 2019 AGM Minutes - proposed by Rick Gould and Seconded by John Grover.

Appointment of the Committee and Officers for 2020/21 (including Trustee status for Keir Ayling and Debra Main) – proposed by John Grover and seconded by John Holwill.

Approval of the Accounts - proposed by David Davies and seconded by Keir Ayling.

Appointment of Independent Accounts Examiner – Sharon Ridden was proposed by Anna Young and seconded by John Holwill.

There being no objections to any of these proposals they were all approved.

10. ANY OTHER BUSINESS:

Carol Sammut said she would like to meet with any bookings secretary volunteers as soon as possible so there would be plenty of time for handovers. Peter confirmed the advertising of the role which was taking place.

David Davies asked when the Christmas Tree would be erected at the hall; it was agreed during the first week of December. Alex Reynolds, John Holwill and Peter Jackling, volunteered to help.

Rick Gould proposed a vote of thanks to all the committee for everything they do, and for managing the hall during this difficult year.

There being no further other business, the meeting concluded at 8.15pm.