

GREAT KINGSHILL RESIDENTS' ASSOCIATION

Minutes of meeting held on Monday 6th February 2017 at the Parish Council Offices, Great Kingshill

Present: Brian Naylor (Chairman); Anna Young (Treasurer), Andrew Hodge (Hon Secretary), David Davies, Muriel Smith, John Golledge, Simon Bradley

In attendance: Paul Nicholls

Apologies: Lucy Partington (belated), David Jarman, Trevor Bateman

Minutes of 5th December 2016 meeting: The Minutes were reviewed, amended, approved to be signed by the chairman. There was no January meeting as all committee members were unavailable. There were no matters arising.

Officers' Reports

Chairman: Brian Naylor (BN)

Past Service

- It was agreed by all that a token gift of thanks was presented to Jane Westwood and family for their help over the past years. Richard Colman and John Meech have also indicated that they were to resign at the end of the year also after long service on the events committee. As a president had been set it was agreed that moving forward a case-by-case review would be made re serving members on the committee regarding a thank you gesture. In the case of Richard and John it was agreed that a bottle of a reasonable beverage would be given along with a thank you card nearer the event.

Action AH future action thank you gift and card nearer the event JM and RC

GKRA News Letter award

- BH pointed out that Rose Meech had won an award for the best Residents newsletter and was in the top 50 in the country with a winning section within the magazine. An announcement was made at the carol service but it was felt that more should be done.

Action BN agreed to put it in his report to the magazine.

Bucks Free Press community column –

- Janet Idle has requested subjects for her community column in the local paper. It was suggested if Cath M agreed she could send events calendar to eudyllion61@yahoo.co.uk, also it could be suggested that Janet links in to the web site on a regular basis.

Action AH to inform Janet and Cath re BFP column

Treasurer's report - Anna Young (AY)

Balances

Total £6,492.02

- NatWest - £6,416.14
- Barclays deposit account - £0.65
- Petty cash - £75.23

Income & expenditure

- Expenditure £909 – winter news letter
- *Expenses on Carols £86 including hall hire for Dec 2017 – collection passed to the church*
- Remembrance day Wreaths – expenditure £35
- Gift to Jane Westwood for dedicated 10 years plus service to the community - £50

Banking Signature changes – AH and AY attended an appointment at the bank

Action – BN to present at any branch of Barclays Bank and have his documentation to authorise signature.

Secretary - Andrew Hodge (AH)

Outstanding action

Action – AH to approach Sweet Charity and raise the subject of an article in the GKRA newsletter

Planning - John Golledge (JG)

Great Kingshill School application

The school has applied for planning to set up a Pre-school nursery for 20 pupils. The committee had reservations, as again an increase in traffic volume at the school would occur with no consideration for parking.

Action JG to write a letter emphasising parking as an on going issue that has been raised previously as the school continues to expand and thus increases the risks to pupils and other residents. (Although rapid response was made by JG the letter just missed deadline and the planning was approved).

Village Hall –David Davies

Golden link Club to Close

The Golden link club which supports 8 -10 elderly people in the village is likely to close unless a volunteer can be found to run it. It was agreed that a Web site advertisement be published.

Action David D to create an advert and send to Jill Jackling

Cinema on Friday

The second film "Mama Mia" following the Friday coffee morning is planned this month (Feb).

Other film Activity

Simon Kearey although invited did not attend, it was concluded that as GKRA and the Parish hall have a village film programme then Simon could hire the village hall and advertise on the Web site but that no action was required for further support from either committee.

Events and Activities –Anna Young

More volunteers for events

More volunteers are required from the village – not necessarily as committee members but as at the scene helpers. It was proposed that a website request be made and or a mail shot with flyers. Possibly mentioning volunteering in the Bucks Free Press column.

Cath Mc has agreed to chair events meetings and hands on work for each event will be allocated to leaders of each event thus spreading the responsibility.

It was proposed that as most activities / events will have an owner and that a process sheet for each was produced to help future planning so the learning was not lost.

Action – BN and AY to take volunteering and event process planning to the events committee

Carols

The annual carols outside of the Shop was a great success with record attendance, Thanks were made to Mike and Hannah at the Spar shop for providing hot mince pies.
Action: AH agreed a letter of thanks is to be written to the School and Church for their participation and excellent performances.

Events committee

It was agreed that a new lead within the events committee would be needed in the future especially for the fireworks night, Cath Macleod agreed to chair and minute meetings. Muriel volunteered to help as and when available.

Action: BN agreed that GKRA committee would join the events committee at a meeting to discuss the leadership – date to be agreed.

Future events

- May – Village walk
- June – Wine tasting Evening TBC
- Quiz – TBC

- Macmillan Nurse coffee morning – support only
 - Nov remembrance Sunday in Village hall
 - Nov – Bonfire
 - Dec – Carols
- 2018 – in addition to the annual events above -
- Easter egg Hunt
 - Village Fete – possibility of Happy Circus on Allotment field ground of common Road depending upon access and availability – Simon to investigate with events committee.

Village Maintenance and Improvements

Outstanding action - School speed reduction poster competition –

It was agreed that AH would contact the school travel co-ordinators to discuss the competition.

Action AH to contact Schools as above

Cockpit Hole –Pond maintenance –

The pond is now managed by HPV and maintenance is out to tender. There is an issue of an outstanding invoice that the committee have no record of authorisation and as such cannot be paid.

Actions Out standing

Planters

TB agreed to approach the Brill's at Peterley regarding the availability of winter blooms or other suitable plants for the GK planters.

Parish Matters – Paul Nicholas

Hedge cutting on the public high way / paths

This is the responsibility of property owners if the over hanging hedge / plants are in a private residence. This should be emphasized to all residents.

Road speed signs damaged

(As reported by committee members)–: HPC have arranged for a contractor to tour the Parish for 3 days to clean and cut back foliage from around road signs. This will happen over the next few days. They will also report back on all the roads signs that need repair. It is the responsibility of HPC to correct minor repairs such as turn signs back to the correct position whereas anything more is the responsibility of BCC. A report on damaged signs will be sent to Transport for Bucks (TfB) for them to action.

Entrance Gate –

It is HPC's responsibility to repaint, undertake minor repairs anything more is again down to TfB. This gate replacement was reported shortly after it was removed, TfB have repeatedly not responded with a date for its replacement.

Action AH to write to council re the gate

Affinity Water meter sign at the Common –

A letter will be sent from HPC office informing them of the hazard the sign creates for pedestrians and ask for it to be moved from the footpath. If not maintained HPC will send warning letters.

Dangerous post –

A new post positioned on the edge of the pavement opposite the council car park- was pointed out to PN as it was considered a danger to pedestrians.

Action: PN -HPC agreed to look at the post and complain to Affinity water

Garden of rest

The HPC would encourage parishioners to review the garden of rest as a suitable place for the last resting place for the deceased of the villages. The Garden has been undergoing some improvements.

New lollypop road crossing person?

The possibility of having a "Road crossing" assistant is to being looked into at the crossing at Cryers Hill during school hours.

Traffic speeding

BN agreed to invite Stan Jones to a future GKRA meeting to discuss the village speed cameras.

Outstanding Action – Speed cameras

Training to be arranged for GKRA volunteers to change batteries via NAG, DD to make contact with John Marchant to train AH to collect data.

Succession planning for GKRA –

The positions of Chairman and Treasurer are currently in the third and final year and the secretary is in the 2nd year of service. Successors are to be sought for the position. There are no volunteers at the moment for these roles.

Rotation is a possibility and a possible extension. The current constitution is clear that 3 years is the maximum length of service and no extension can be made unless there is a new clause inserted to allow for unusual circumstances.

A week's notice must be given of any proposed changes pre AGM.

It must be presented at the AGM.

Further discussion is required at the next meeting.

Action BN to mention in his report in the newsletter and to put a request for volunteers for GKRA committee members on the website

AOB

Letter from Linda Derek- Members of the committee acknowledged the receipt of an e-mail from Mrs. Linda Derek concerning the Allotments for the working poor. It was concluded that no further action was required as it is a Parish matter.

Date of Next Meeting: Monday 6th March 2017 at 7.30pm HPC Offices

Signed.....Date.....

Action list

Brian N

Action – BN to present at Barclays Bank and authorise signature

Action - BN agreed to put a comment re Rose's magazine award in his report for the newsletter.

Action: - BN agreed to invite Stan Jones to a future GKRA meeting to discuss the village speed cameras.

Action BN to put a request for volunteers for GKRA committee members on the website

Anna Y

Action: – BN and AY to take volunteering and event process planning to the events committee

Andrew

Action: AH to write to council re the gate

Action: AH agreed a letter of thanks is to be written to the School and Church for their participation and excellent performances that made the evening.

Action: AH future action thank you gift and card nearer the event JM and RC

Action: AH to inform Janet and Cath re BFP column

David D

Action: David D to create an advert for the Golden Link recruitment and send to Jill Jackling

Outstanding Action: – *Speed cameras* Training to be arranged for GKRA volunteers to change batteries via NAG, DD to make contact with John Marchant to train AH to collect data.

Trevor B

Action Out standing:

Planters -TB agreed to approach the Brill's at Peterley regarding the availability of winter blooms or other suitable plants for the GK planters.

John G

Action: - to write to Planning dept re parking and pre school nursery

Paul N- HPC

Action:

1. Road speed signs – damaged: report on damaged signs will be sent to Transport for Bucks (TfB) for them to action.
2. Entrance Gate – it is HPC's responsibility to repaint, undertake minor repairs anything more is again down to TfB. This gate replacement was reported shortly after it was removed, TfB have repeatedly not responded with a date for its replacement.
3. Affinity Water meter sign at the Common – a letter will be sent from HPC office informing them of the hazard the sign creates for pedestrians and ask for it to be moved from the footpath